



## Perth Amboy Public Schools

### 1:1 Initiative

## Computer Device Loan Form

2019-2020

The Chromebook that is being provided to your child is part of the 1:1 Remote Learning Plan being instituted by the Perth Amboy School District in Grades 1-8. This plan provides one-to-one computer access for all students, grades 1-8, and their teachers. The intent of this plan is to provide students access to educational technology platforms at home. We, in Perth Amboy, want our students to be able to have this tool at home for remote learning in Grade 1-8. In order for this to happen, the following guidelines have been developed:

**The computer that your child is being issued is an educational tool and should be used in that capacity. Failure to comply with the Student Computer Acceptable Use Policy and BOE Policy #7523 Student Devices Issued to Pupils and these guidelines will result in loss of laptop take-home privileges.**

- A completed and signed Laptop Take-Home Permission Form from a parent or guardian must be on file at school before a laptop is taken home. This form summarizes the procedures and parent/guardian responsibility for the laptop while it is checked out from school.
- When a laptop is taken home by the student, the laptop, charger must be returned to the school when we re-open. It is expected that the laptop will be returned to school with a fully charged battery when we reopen.
- Laptops are issued to current middle school students for the express use by the student and should not be used by other household members.
- Each laptop computer is the property of the Perth Amboy School District and registered to the Perth Amboy Technology Department. PAPS reserves the right to demand the immediate return of the laptop at any time.

Failure to fully comply with the Laptop Take-Home procedures and the Student Acceptable Use Policy may result in revocation of the privilege to use the student laptop and is subject to disciplinary action.

# Perth Amboy Public Schools

## Computer Device Loan Form

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Parent/Guardian Email Address: \_\_\_\_\_

Parent/Guardian will be responsible for any repair or replacement of the borrowed device and any provided accessories.

### TERMS OF AGREEMENT

The Perth Amboy School District agrees to loan assistive technology for student educational use at home. The student, parent, and/or guardian agree to the following terms:

- I will comply with Board Policies 2361 and 7523, regarding acceptable use of technology.
- I understand that I may be responsible for the replacement value if the device is stolen or lost.
- I understand I may be responsible for the repair costs of the device if damaged during this borrowing period.
- I understand the device remains the property of the Perth Amboy School District.
- I agree to return the device to the District in the same condition it was issued to me/my child.
- I will immediately notify the District if the device is lost, stolen or damaged.
- I will immediately file a police report in the event it is believed the technology device has been stolen.
- I will ensure the device is used for educational purposes only.
- I will not modify the device in any way. This includes repair, maintenance, installing or deleting software or applications.

**Violation of the above policies will result in immediate termination of the loan.**

**I give permission for my child to sign out a laptop for use at home.**

**I decline permission for my child to sign out a laptop for use at home.**  
**Student**

### SIGNATURES

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Student Signature (if over 18)

Date: \_\_\_\_\_

Date: \_\_\_\_\_